HIREOLOGY · ENHANCED ONBOARDING

Document Generation Field Map

Every field label Hireology recognizes inside a Document Generation template, where its value comes from, and how it's populated. This is a separate mechanism from custom DocuSign tabs — see the companion Custom Tab Field Map for that reference.

`CANDIDATE` the person completing onboarding

`HIRING MANAGER` the hiring manager on the candidate's record

`COMPANY / JOB` organization and job posting data

How Document Generation fields work

Document Generation fields don't come from a fixed template definition the way custom DocuSign tabs do. Instead, a template designer names a field in the source document with one of the exact labels below (matching isn't case-sensitive), and Hireology fills in the matching value automatically when the document is generated for sending. A field labeled with anything outside this list is left as a manual entry field for whoever signs the document.

Document Generation is applied document-wide rather than per signer — unlike custom tabs, a field's value isn't targeted at a specific recipient, so every value listed here is the same regardless of who is viewing that copy of the document.

This feature currently supports sending a single Document Generation template at a time. It isn't yet available when combining multiple templates into one packet.

Candidate

FIELD LABEL	SOURCE	POPULATED FROM
`Candidate First Name`	CANDIDATE	First name from the candidate's profile.
`Candidate Last Name`	CANDIDATE	Last name from the candidate's profile.
`Candidate Full Name`	CANDIDATE	First and last name joined with a space.
`Candidate Email`	CANDIDATE	The candidate's email address on file.
`Candidate Email Address`	CANDIDATE	Same value as Candidate Email — an alternate label recognized for convenience.
`Candidate Phone`	CANDIDATE	Home phone if present, otherwise cell phone.
`Candidate Phone Number`	CANDIDATE	Same value as Candidate Phone — an alternate label recognized for convenience.

Candidate Address

Broken into individual pieces and a couple of combined variants, the same way address fields are on the custom tab side, so a template can match whatever layout the source document uses.

FIELD LABEL	SOURCE	POPULATED FROM
`Candidate Address Line 1`	CANDIDATE	Address line 1 from the candidate's profile.
`Candidate Address City`	CANDIDATE	City from the candidate's profile.
`Candidate Address State`	CANDIDATE	State code from the candidate's profile.
`Candidate Address Postal Code`	CANDIDATE	ZIP/postal code from the candidate's profile.
`Candidate Address City State Zip`	CANDIDATE	City, state and ZIP combined into one line.
`Candidate Full Address`	CANDIDATE	Street, city, state and ZIP combined into one line.

Hiring Manager

FIELD LABEL	SOURCE	POPULATED FROM
`Hiring Manager Name`	HIRING MANAGER	First and last name of the hiring manager on the candidate's record, joined with a space.
`Hiring Manager First Name`	HIRING MANAGER	First name of the hiring manager on the candidate's record.
`Hiring Manager Last Name`	HIRING MANAGER	Last name of the hiring manager on the candidate's record.

Company

FIELD LABEL	SOURCE	POPULATED FROM
Company Name	COMPANY	Name of the hiring organization.
Company Address Line 1	COMPANY	Org address line 1.
Company Address Line 2	COMPANY	Org address line 2.
Company City	COMPANY	Org city.
Company State	COMPANY	Org state code.
Company Postal Code	COMPANY	Org ZIP/postal code.
Company City State Zip	COMPANY	Org city, state and ZIP combined into one line.
Company Full Address	COMPANY	Org street, city, state and ZIP combined into one line.

Employment & Job

FIELD LABEL	SOURCE	POPULATED FROM
Start Date	CANDIDATE	Candidate's job start date (MM/DD/YYYY).
Job Title	JOB	Title of the job the candidate was hired into.
Job Department	JOB	Department associated with that job.

Compensation

Only available once compensation prefill is turned on for your organization — until then every field here renders blank. For a compensation range, Pay Rate always shows the low end of the range rather than the full span.

FIELD LABEL	SOURCE	POPULATED FROM
`Pay Rate`	JOB	The job's pay rate, formatted as currency (e.g. "$25.00"). For a compensation range, shows the low end of the range.
`Pay Period`	JOB	The pay period configured on the job (e.g. Hour, Year).
`Pay Frequency`	JOB	How often pay is issued (e.g. Weekly, Bi-Weekly, Monthly).
`Pay Rate And Period`	JOB	Pay Rate and Pay Period combined into one line (e.g. "$25.00 / Hour").
`Pay Rate And Period And Frequency`	JOB	Pay Rate, Pay Period, and Pay Frequency combined into one line (e.g. "$25.00 / Hour, paid Bi-Weekly").

This map covers the field labels Hireology recognizes inside Document Generation templates and how each one is populated when a document is generated for sending. Custom DocuSign tabs use a separate mechanism and are covered in the companion Custom Tab Field Map.